# Meeting Summary for SCNA September Board Meeting

Sep 24, 2026 05:00 PM

## Quick recap

The Southern Crossing Board meeting focused on planning for an upcoming roundtable discussion with the city council on October 12th, where Todd and Robbie will represent the neighborhood district as two of four representatives at the front table. The board reviewed survey results from 200 respondents, with transportation improvements and parks/open spaces being the top priorities, and discussed wildfire evacuation concerns. They also addressed Bylaws changes needed to allow scheduling flexibility for general meetings, potentially moving them from October to late February 2027 due to the roundtable and other potential conflicts. The meeting covered treasurer reports showing $1,980 in the checking account, discussion of potential 501c3 nonprofit status for postage discounts, and land use updates including an upcoming Timber Yards neighborhood meeting. The board also planned for their next general meeting, discussing potential locations like Deschutes Brewing or Hampton Inn, with Susan and Caitlin volunteering to help organize the event.

## Next steps

Caitlin

- Help with the sign-up table at the roundtable event and bring the iPad if Lowell cannot attend.
- Visit the woman from Wood River Village to personally invite her to join the board.

Lowell

- Ensure the iPad is available for the sign-up table at the roundtable event.

Robbie

- Look up the contact information for the woman from Wood River Village who helped at the picnic and send it to Caitlin.
- Attend the Timber Yards neighborhood meeting on October 1st.
- Consider applying for the committee of committees for the new comp plan.

Susan

- Help with the sign-up table at the roundtable event.
- Assist Caitlin in planning the general meeting.

Todd

- Forward the roundtable agenda from René to Robbie and the board.
- Attend the roundtable as a representative and possibly introduce the City Council.
- Check in at the chair meeting about the shared 501c3 option with Southwest Bend.
- Include information about the special meeting and board vacancies in the October newsletter.
- Reach out to Caitlin to spearhead the planning committee for the general meeting.
- Form a planning committee (Caitlin, Susan, possibly Leslie) to look into locations, dates, and costs for the general meeting.

- Ask René to provide signage directing attendees to the roundtable event at OSU Cascades.

## Summary

### City Council Roundtable Planning Meeting

The meeting focused on planning for an upcoming roundtable event with the city council at OSU Cascades in Ray Hall. Todd confirmed that Robbie would be the second representative from their group at the roundtable, while Lowell declined to participate. They discussed the meeting time, which was confirmed to be 5:00 PM, and reviewed the agenda for the roundtable event. The group then reviewed survey results from 200 respondents, with transportation improvements and parks/open spaces being the top priorities identified, and wildfire evacuation being a major concern for residents. Susan and Caitlin volunteered to help with sign-up activities, with Lowell suggesting to use the iPad to avoid handwriting issues from previous events. They agreed to set up the sign-up table downstairs where breakout sessions would take place, and Todd suggested asking the city to create a directional sign. The group also confirmed plans to include event information in the October newsletter rather than sending a separate email invitation.

### Board Responsibilities and Bylaws Update

The group discussed offloading responsibilities from Lowell, with Kyle volunteering to help with secretary or treasurer roles, though not IT responsibilities. They planned a special meeting to modify the Bylaws to move the general meeting away from October due to a scheduling conflict with the Roundtable and other conflicts, and to address two board vacancies. The team identified a potential new board member who had helped with the picnic and lived in Wood River Village. The group discussed sending a personal email to her, with Robbie volunteering to look up the contact information and Caitlin offering to follow up personally. They then approved the August meeting minutes after Robbie corrected a spelling error in a name. The main focus was on proposed Bylaws changes to make meeting scheduling more flexible, specifically allowing general meetings to occur approximately yearly rather than strictly annually, with a maximum interval of 18 months. The group voted to hold a special meeting to approve these Bylaws changes, which will be detailed in the October newsletter.

### Nonprofit Budget and Mailing Updates

Lowell reported that the organization has a City budget of  $4,400 in the current fiscal year. There is $1,980 currently in the checking account after settling picnic bills. He investigated postal discounts for nonprofits and found that while 501c3 status would have provided a postage discount of $200-300 on a previous mailing of 1,853 postcards, the process requires additional paperwork and approval from the postal service. Lowell also noted that Jackstraw apartments were not included in the last mailing since they hadn't opened yet at that time.

Lowell reported that the Jackstraw has 316 mailable addresses, representing a 17% increase over the previous mailing, which would cost an additional $237 at current rates. He also noted that the city's new mailing list format makes it difficult to maintain the previous address verification and filtering

process, potentially adding $818 in costs if used as provided. The group discussed pursuing 501c3 status to qualify for nonprofit postage rates and potential food donations for events, with Todd volunteering to research the application process and explore options for sharing an existing 501c3 with another neighborhood organization.

**Board Meeting Planning Updates**

The board discussed several key topics including an upcoming Timber Yards neighborhood meeting on October 1st regarding a six-lot subdivision. Robbie reported that while the meeting was informational and not actionable, she would attend to gather details and determine if a second meeting was needed. The group also discussed applications for the new committee of committees related to Bend's comprehensive plan, with Todd explaining that the committee would help determine future urban growth boundaries and development plans. The board decided to form a committee to plan their next general meeting, tentatively scheduled for late February 2027, with Susan, Caitlin and potentially Leslie volunteering to lead the planning effort. They also confirmed the next board meeting would remain on October 15th at 5:00 PM, three days after the roundtable event.

*AI-generated content may be inaccurate or misleading. Always check for accuracy.*