

# Meeting Summary for SCNA November Board Meeting

Nov 20, 2025 05:30 PM Pacific Time (US and Canada) ID: 840 9267 4056

## Quick recap

The board meeting began with introductions and agenda review, followed by discussions about transportation safety concerns and community outreach initiatives including monthly meetups. The group addressed various transportation and parking issues, including the formation of a Transportation Committee and plans for a comprehensive survey covering topics like roundabout design and pedestrian safety. The conversation ended with budget updates, website modifications, and coordination of neighborhood notifications regarding a proposed development, with the next board meeting scheduled for January 15th.

## Next steps

- Robbie: Create subcommittee with Kat and Caitlin for monthly meetups planning
- Kat: Meet with Robbie to get rolling with social media
- Lowell: Dig up list of former Transportation Committee members to check if they want to return
- Todd: Reach out to city to get roundabout drawings and information
- Todd: Send ODOT Reed Market Corridor Study link to survey question writers
- Todd: Work with Jim, Kyle, and Lowell on writing survey questions for January board meeting
- Lowell: Send prior Reed Market survey to Jim and Kyle as reference
- Lowell: Research what other neighborhood associations have done for general meeting funding
- Lowell: Send final city sponsorship agreement when received
- Lowell: Update website front page highlight box with survey announcement
- Lowell: Update transportation page with current information
- Robbie: Forward December 9th neighborhood meeting notice to board
- Robbie: Coordinate with Lowell on email blast about December 9th meeting
- Robbie: Reach out to Planning Commission liaison to set up meeting
- Lowell: Post draft meeting minutes in board share area for review
- Robbie: Help Susan navigate shared folder

## **Summary**

### **Community Outreach and Transportation Planning**

The board meeting began with introductions of new members and a brief overview of the agenda. Jim expressed interest in helping with the transportation survey, emphasizing the need to address safety concerns. The board approved the minutes from the previous special and regular meetings. The group then discussed year goals, focusing on community outreach initiatives. Robbie proposed organizing monthly meetups, suggesting a January event, and asked for volunteers to help plan these gatherings.

### **Planned Meetups and Business Outreach**

The group discussed plans for monthly meetups, with Robbie suggesting February as a more suitable time than January due to the holidays, and Caitlin proposing a Valentine's-themed event. Kat and Caitlin expressed interest in helping with the meetups, and the three agreed to form a subcommittee to plan future events. The group also discussed the need to better connect with local businesses, particularly the Old Mill, with Lisa suggesting the importance of having a unified message before approaching businesses. Finally, Todd highlighted the need to address concerns about Reed Market, including pedestrian and bike safety, and the city's skepticism about using Reed Market as a wildfire evacuation route.

### **Transportation Committee Reconstitution Discussion**

The group discussed reconstituting a Transportation Committee to address local transportation issues, with Todd agreeing to lead and several members expressing interest in joining. They also discussed parking concerns, with Jim suggesting the need to educate the community about the costs of different parking solutions and offering to help compile cost data. The group agreed to include parking and transportation questions in an upcoming survey, with Lisa suggesting a need to coordinate between transportation and parking initiatives. Finally, they touched on green space preservation, noting that Robbie is working on the COID property and tree code, but did not specify additional actions.

### **Community Survey Planning Discussion**

Robbie raised concerns about the lack of a park search area for Southern Crossing and proposed exploring this issue further, potentially with a neighborhood survey in the spring. The group discussed the need for a new survey to gather community input on various topics, including roundabout design, pedestrian and bike safety, parking options, and traffic management. They agreed to focus on

identifying survey topics rather than writing specific questions during the meeting, with plans to review the proposed questions at a future board meeting.

### **Transportation Survey Planning**

The group discussed creating a survey about transportation priorities, focusing on the roundabout and Reed Market area, with parking as a secondary topic. They agreed to keep the survey concise and potentially split it into two or more parts, with Lowell implementing the final survey. The team decided to aim for a preliminary version of the survey questions for discussion at the January board meeting, with Todd, Kyle, Jim and Lowell helping to develop the questions. They also discussed incorporating ODOT study materials and using a shared folder for relevant documents.

### **Neighborhood Budget and Funding Challenges**

Lowell presented the current budget situation for the neighborhood association, noting city funding of \$4,200 for the fiscal year, with approximately \$500 remaining after accounting for expenses. The group discussed the possibility of applying for additional grants for events like the general meeting, though Lowell clarified that city sponsorship funding cannot typically be used for general operating expenses. Lowell stated that the city now requires liability insurance, which would reduce the available funds for the block party to around \$800.

### **Website Updates and Community Meeting**

Lowell updated the website to include new board members and made changes to reflect updated bylaws. The group discussed updating the website's front page to highlight an upcoming survey and provide more current transportation information. Robbie informed the group about a neighborhood meeting scheduled for December 9th regarding a proposed 42-home development on the Sunny Breeze property, which borders the COID property. The group agreed to coordinate sending out notifications about the meeting after Thanksgiving week, with Lowell and Robbie planning to send a blast email to the broader community and work with Kat on social media promotion.

### **Board Meeting Schedule Updates**

The board decided to hold their next meeting on January 15th at 5:00 PM, moving to the third Thursday of each month going forward. They agreed not to have a December meeting. Lowell explained their process for creating and approving meeting minutes using Zoom's AI summary feature, which new board members will be asked to review.