

Meeting Summary for SCNA January Board Meeting

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Quick recap

The team discussed the planning and logistics of the Southern Crossing Neighborhood Association's summer block party and neighborhood meetups, including potential locations, entertainment, and food options. They also discussed the need for more shade, the possibility of incorporating a pie contest, and the potential for businesses to participate in the event. Additionally, they discussed the planning of neighborhood events, the need for a special e-blast to inform neighbors about city open houses, and the process of registering with the Oregon Department of Justice and the IRS.

Next steps

- Robbie to submit a request for Blakely Park for June 21st for the block party.
- Robbie to schedule a planning Zoom meeting for the Block Party in about two weeks.
- Lowell to create a planning spreadsheet for this year's block party in the new folder.
- Todd to reach out to businesses in the neighborhood for potential interactive activities at the block party.
- Robbie to investigate hiring a Mariachi band for entertainment at the block party.
- Todd to get quotes from multiple taco places, including Axels, for catering the block party.
- Robbie to put materials list from city block party trailer in the Board Share.
- Robbie to check with the city about the number and condition of pop-up tents in the block party trailer.
- Robbie to revise the block party trailer request for June 21st.
- Robbie to reach out to last year's event committee members for potential involvement.
- Lowell to update and clean up last year's Block Party checklist and share it with the group over the weekend.
- Robbie to lead the Block Party planning meeting using Lowell's updated checklist to assign tasks.
- Lowell to draft and send an e-blast to neighbors about the city's upcoming open houses for goal setting.
- Robbie to review the 2022 council goals survey results and fill out the city's form for neighborhood priorities.
- Robbie to attend one of the city's goal-setting open houses.
- Lowell to follow up with the IRS regarding the EIN designation change.

Summary

City Council Goal Setting

The meeting began with Robbie and Lowell discussing the City Council's goal setting open house event and a form they were asked to submit. They also discussed a work session scheduled for February 4th. Todd joined the meeting and expressed interest in obtaining a list of people in the Southern Crossing Neighborhood Association, which Lowell confirmed they have.

Planning Next Block Party Event

The meeting then shifted to discuss the summer block party, with Robbie mentioning a \$4,500 grant from the city to fund the event. The tentative date for the block party was discussed, with a consensus to move it to the 21st of June as a backup, with the 28th as a secondary option. The potential locations for the block party were also discussed, with Blakely Park being the preferred choice due to its size and accessibility. Robbie agreed to put in a request for Blakely Park. The team discussed the success of their previous block party event, which attracted over a hundred people. They agreed to maintain the same time frame of 11am to 3pm for the next event. The team also discussed the entertainment and food aspects of the event. They decided to consider having the same taco bar provider, Tacos del Mar, return for the next event. Todd suggested also looking into Axel's Tacos for catering. We will get estimates from both to determine which to go with. Additionally, they considered incorporating a pie contest, where attendees could bring their own pies for judging and sampling. The team also discussed the need for more shade and the potential for renting additional pop-up tents.

Event Planning and Logistics

The team discussed the logistics and planning for the upcoming neighborhood event. Robbie suggested that they could supplement the pie contest with additional pies from Costco if necessary. Lowell proposed creating a folder for the event under the 'events' section. Robbie also mentioned the possibility of organizing a free yoga class, but Todd pointed out that it might not be feasible due to the event's duration. The team also discussed the potential for businesses to participate in the event, either by donating food or offering activities. Robbie suggested that Todd could lead the outreach to businesses, and Leslie proposed creating a master list of businesses in the neighborhood.

Planning Block Party Event Details

The team discussed the planning for their upcoming block party event. They considered various activities and entertainment options, such as a taco bar, a pie contest, and a Mariachi band. They also discussed the possibility of featuring local businesses and their products, with a focus on interactive experiences. The team agreed to have a separate planning meeting to further discuss the event's structure and details. They also decided to reach out to former event committee members for their help in the implementation phase. The team also discussed the

idea of having a planning spreadsheet similar to the one used in the previous year to help with the planning process.

Neighborhood Meetups Planning and Partnerships

The meeting revolved around the planning of neighborhood events, particularly the summer block party and neighborhood meetups. It was discussed rotating the meetups to target different sections of the neighborhood, but Robbie also proposed having a dedicated push for a specific neighborhood, such as the Currents building. The idea of partnering with local businesses to cater events was also discussed, with Leslie suggesting that businesses might be willing to donate or offer discounted services if it's promoted as a way to reach out to their neighbors. The team agreed to further discuss these ideas in a future meeting.

November Meeting Minutes and Open Houses

Robbie, Todd, Susan, and Lowell discussed the November meeting minutes and made changes to them. They also discussed the upcoming city open houses and the need for a special e-blast to inform neighbors about them. Robbie suggested using a previous survey to determine the most important issues for the neighborhood. They also discussed the city's request for a survey on the most important issue for the city to work on, and the need to fill out a form for each neighborhood district. Robbie also mentioned a tree code appeal that was withdrawn, and the city's decision to pursue the Caldera Ranch development. Lowell confirmed the \$4,500 City sponsorship was in the bank account.

IRS EIN Designation and Nonprofit Status

Lowell has not received a response from the IRS regarding his request to change the designation for their EIN number, which he submitted about 6 weeks ago. He is considering following up with them. Additionally, Robbie sent Lowell a copy of a letter from the Department of Justice regarding registering with their charitable activities section. Lowell completed that registration, which later requires an annual financial report with a fee. The group registered as a nonprofit corporation initially to open a bank account. Lowell wonders if other neighborhood associations dissolved their incorporation due to the reporting requirements. Makayla was going to get feedback from Lowell on the grant program for neighborhoods, but she has not reached out yet.

SCNA Registration and Block Party Planning

Lowell discusses the Department of Justice registration requirement was probably triggered by our state incorporation. This registration requests information from IRS filings that SCNA does not have. However, due to SCNA's low revenue, he hopes they can operate as a 501(c)(3) without filing. Robbie plans to schedule a Zoom call to plan the block party using Lowell's checklist from last year. Lowell renewed the PO box before the price increase. Susan received a lot of NextDoor neighborhood alerts she is trying to unsubscribe from.

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