

Southern Crossing Neighborhood Association Board Meeting Minutes



Meeting Date: September 17, 2020

1. **Call to Order:** Karen B. called to order the regular meeting of the Southern Crossing Board at 6:03 pm over Zoom. **Present:** K. Bergsvik, D. DeWeese, S. Santa, L. Von Ruden, M. Zapp **Absent:** none. There were no changes to the agenda.
2. **Approval of minutes from August 20, 2020:** Sara made a motion to approve the minutes as written with the one minor edit already submitted, Mike seconded, all in favor.
3. **Board Reports:**
 - a. **NLA** - Reminder to please see Makayla's minutes as Karen will be distributing those instead of producing her own NLA report.
 - i. Karen submitted the Annual Compliance Report w/ input from Lowell and Sara.
 - ii. The survey for the Slow Down sign follow-up went out to 25 recipients of the signs and 7 responded. 6 reported a decrease in speed due to the signs. 2 said they wanted to help with traffic concerns in SCNA. Karen said there were very interesting comments in the feedback which Karen will distribute to the board.
 - iii. Storage unit - Old Farm and Century West want to split three-ways. Karen suggests staying where we are for \$972 including insurance for a year. Mike offered to divide it into 3rds with blue tape and buy a combination lock. Karen will drop the key and code at Mike's. He will pick up beverages and divvy up old beverages in the storage unit due to it being expired, they were purchased by Valerie, all items donated were raffled off at the picnic last summer. Deby to ask Lisa M. to write up the agreement. Karen will pay 12 months through Sept 30, 2021. Deby made a motion to approve, Sara seconded, all in favor.
 - iv. Karen working with Dee Dee and Mike Walter (River West Land Use) re: Reed Market / Bond / Brookwood roundabout. Trying to get other NAs involved.
 - b. **Treasurer** - Review of current and proposed budgets. Minor revisions. Will decrease storage costs through sharing space. Agreement to combine Candidate Forum and General Membership into the same mailing. Will drive people to website and Sara will create a page and banner. This will save \$\$.
 - i. Motion to approve Forum postcard - Lowell motioned to approve approx \$1100 for this mailing through BMS, Mike seconded. Deby and Lowell to work on getting the postcard updated and over to BMS tomorrow. Sara offered design help if needed.
 - ii. Sara will ask Google to annualize email billing for clarity, paid through July 20, 2021. Lowell to look into annual insurance costs for his accounting.
 - c. **Land Use** - NART meeting today. Agreed to address NLA work around boundaries at the next meeting. Hope this brings more focus to that group. There is a lot of duplication of services going on and NLA is looking into reconsidering NA boundaries to shore up NA boards - some far more active than others, hope to strengthen all. Discussion is to assist the NLA in boundary discussion and help prepare the NA's for changes. Efforts underway to make NART a stronger group again which apparently it was before. Please register for the candidate forum! Deby and Sara attended meetings on HB 2001 and the City Council meeting re: code changes and

microunits yesterday. RS zoning clarified to be an “opportunity zone” which includes the COID land.

- d. **IT** - Sara briefly summarized the IT report for the board.
 - i. Mike inquired if our meetings were currently open for non-board members to view - not at the moment but anyone can request an invitation in advance our meetings are open but not broadcast.
 - ii. We need a newsletter to go out Sept 18th with microunits, Candidate Forum, General Membership Meeting and Board Recruiting. Sara to do.
 - iii. Technical discussion for voting, recruiting, and vetting candidates for the General Membership meeting. Karen and Sara will work on a timeline for voting. Mike expressed concern about online voting and the election timeline. Karen and Sara to review and report back. Digital ad planning and budgeting will be part of the timeline. Sara to look into anonymizing ballots for election.

4. Virtual meeting platforms - Lowell

- a. Lowell updated his earlier report on virtual meeting platforms and provided a chart comparing platforms. He recommends the 100 seat Zoom platform for the board and general meetings for \$150 a year, discounted by \$30 if purchased before October 1st. Deby made a motion to buy a year of Zoom, Sara seconded. Lowell to purchase.

5. Minutes (drafts, final, templates) and should reports be part of the official record - Sara

- a. Discussion and agreement to try to post minute drafts within a reasonable time frame from the meeting so that the Board can submit changes and vote to approve to get the minutes on the website in a more timely manner. The new template should help and it would be great if we could each share the minutes we write (rotates monthly) via a Google Doc > Sharing > Share link (outside “organization” if necessary) > Anyone with Link Can Comment which will help facilitate quick collaboration and editing of minutes, if necessary.
- b. Discussion about speech to text platforms to help facilitate minute taking. Mike to test in October, will take those minutes via audio - agreement to privately record the meeting to test, not to post.
- c. Discussion and agreement that board working reports are to keep the board informed prior to the monthly meeting and do not need to be part of the official minutes.

6. Reporting on Work Plan Assignments: we did not have time to review the work plan during this meeting, everyone agreed to update their parts of the work plan for the October meeting.

7. Virtual Annual meeting - November 17th, 6-7:00pm. Board election for Vice Chair, Secretary and member at large.

- a. **Election:** Discussion about the upcoming General Membership Meeting which will be held virtually via Zoom. Karen is reviewing the bylaws for amendment to allow for this. A motion was made and seconded on Slack to allow for electronic voting earlier in the month and to amend the bylaws accordingly - board voted in favor except for Mike who abstained.
- b. **Guest Speaker(s):** the new Chief of Police Mike Krantz, who lives in SCNA, has accepted our invitation and requested 30 minutes. We may also look into getting someone to discuss the roundabout for approx 15 minutes.

- c. **Duration:** Agreement that 1 hour is sufficient for the duration of this meeting although Mike expressed concern about a lively discussion going overtime. It was agreed that we would request attendees to submit their questions for the Chief in advance and put out as much information about the election, candidates, and how to vote as possible in advance. Karen and Sara will include these timelines in the master timeline for event planning that we are working on.
- d. There is another event with the new police chief on November 10th. Deby and/or Karen to clarify details of that event for the board.

8. Communication - posting items on Slack, when action is needed, and timely review of information

- a. Discussion about posting in Slack instead of emailing. Sara prefers this as it keeps all the information in one place instead of spreading it out over several emails. Several tips have been shared about how to use Slack and adjusting notifications. Deby may offer a Slack training if she has time.

9. Old Business

- a. We still need a Secretary.

10. Items for future agendas

11. Adjournment: Karen Bergsvik adjourned the meeting at 8:01 pm.

Minutes submitted by Sara Santa