



Southern Crossing Neighborhood Association FINAL Board Meeting Minutes

Feb 20, 2020

- I. Call to Order:** Karen Bergsvik called to order the regular meeting of the Southern Crossing Board at approximately 7:30pm at the Pine Ridge Inn.
Board Members Present: K. Bergsvik, D. DeWeese, S. Santa. **Absent:** L. Von Ruden
Guests Present: Mike Zapp, Kristen Zapp, and Greg Bryant

- II. Approval of the minutes:** The January 2020 minutes were approved.

- III. Business:**
 - A. New Board Member:** Karen introduced Mike Zapp as a potential new Board member and Mr. Zapp gave the board some background information. Deby moved that Mike Zapp be elected to the Board and Sara seconded. The motion passed unanimously.

 - B. New Guest Introduction:** Deby asked the new guest to introduce himself and he identified himself as Greg Bryant, from Deschutes River Woods, who is running for County Commissioner and has been visiting neighborhood associations. He sits on the City Transportation Advisory and Transit committees.

 - C. Board Member Resignation:** Karen announced the official resignation of Rose Blackburn from the Board as of the end of January 2020.

 - D. NSSP Process Feedback Requested – deadline March 10:** Karen announced that the NLA and the City Staff want feedback on the NSSP process. She asked that we email her any thoughts on the process by the 2nd Tuesday in March (March 10). Karen wants to know not just everyone's thoughts, but to also let her know whether we want to scale back our NSSP projects or try to do them in stages or push to get them in the queue for the \$8 million allocated to neighborhood safety in the upcoming Transportation Bond. Karen also wants to get feedback from the applicants and it was decided that Karen would write up a request for feedback from the applicants and that Sara would send it out.

 - E. Remote Meeting Attendance Tool:** Lowell had reported via email his research on remote meeting attendance tools. He recommended Skype. Deby made a motion to use Skype for remote Board member attendance, Sara seconded, and it passed unanimously.

 - F. Reports for New Board Member:** Karen and Deby will be sending reports to Mike to help him get up to speed on Board matters. This will include the NSSP applications and Deby's latest Land Use report as well as any other pertinent documents and dates.



- G. Board Retreat:** Karen reminded everyone of the upcoming Board Retreat on February 27 at 4pm. The main focus will be on creating a Work Plan for the Board.
- H. NART Trainings:** Karen explained that the three NART trainings with Jen Rusk will require us to pay additional funds. Some of the Board members had already attended the first training, some will attend the third training, and if we provide more funds, the third one will still occur AND we will be able to attend the second one if we wish. Deby made a motion to allocate no more than \$250 for these trainings, Sara seconded, and this passed unanimously.
- I. Treasurer:** Karen reported that Lowell has offered to serve as the Board Treasurer. Sara made a motion to accept Lowell's offer, Deby seconded, and it passed unanimously.
- J. Secretary:** Karen reminded the Board that we still need to fill our open Secretary position. Until we do, we will rotate secretarial duties each Board meeting.
- K. New Board Member Orientation:** Based on the networking she has been doing, Karen reported that she will be doing a new board member orientation for both Lowell and Mike.
- L. Payments:** Karen is having to use her personal credit card for some of the Board payments and she is going to check with the NLA to see if there are other options.
- M. Treasurer Report and Reimbursements:** Karen reviewed the Treasurer's report and Deby moved that Karen be reimbursed for the remaining expenditures on the report that Karen had personally paid. Sara seconded and the motion passed unanimously. We basically have about \$1000 left in the budget until the end of this fiscal year (end of June, 2020).
- N. Internal Communication:** Sara sent every Board member an invitation to use Slack as an internal communication tool. The Board discussed this and decided to accept the invitations and test this as a tool to try to keep email communication down. We will test it and discuss at our next Board meeting.

IV. Adjournment: Karen Bergsvik, Chair, adjourned the meeting at 8:27pm.

Minutes submitted by Deby DeWeese

Minutes Approved: